

COMMITTEE	Statutory Council Meeting
DATE	17 May 2017
REPORT TITLE	Appointment of Members to Sub-Committees, Groups, and Outside Bodies
REPORT NUMBER	CG/17/053
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**1. PURPOSE OF REPORT:-**

1.1 The purpose of this report is to advise elected members in (a) making appointments to certain sub-committees and working groups; and (b) nominating members to be appointed to a small number of outside bodies pending the outcome of a wider review.

**2. RECOMMENDATIONS**

It is recommended that the Council:

- (a) approves the compositions for the sub committees and working groups listed in Appendix 1;
- (b) notes that the membership of the sub-committees and working groups listed in Appendix 1 will be appointed to by the relevant committees;
- (c) appoints members to the outside bodies listed in Appendix 2, noting that those outside bodies are due to hold meetings prior to 30 June 2017; and
- (d) delegates authority to the Head of Legal and Democratic Services following consultation with the Group Leaders, to approve and determine the appointment or nomination, as the case may be, of an Elected Member or Elected Members to any Outside Bodies where Elected Members participation is urgently required prior to the Council meeting on the 21<sup>st</sup> June 2017. Once agreed, these appointments or nominations, as the case may be, shall be reported to the next full Council meeting.

### 3. BACKGROUND/MAIN ISSUES

3.1 The Council is requested to consider the attached appendices and to delegate appointment of members to the appropriate sub-committees and working groups of the Council to the relevant Committee indicated. The Council is also asked to make some priority appointments to a short list of outside bodies.

#### **3.2 Appendix 1 - Sub-Committees, Working Groups and Other Groups**

3.2.1 The majority of sub-committees and working groups listed in appendix 1 are current, some of which have meetings fixed shortly. Sub-committees, working groups and task groups which have been in abeyance for some time have been omitted. If any sub-committee or working group which has been omitted requires to be reconvened then the appointment of elected members to those groups can be considered by the appropriate committee in due course.

3.2.2 Appendix 1 to the report sets out the number of Council representatives required and any additional information which affects the Council's appointments. Bearing this in mind, the table below provides examples of potential compositions for the Council's appointments to these groups.

3.2.3 This is not an exact exercise in proportionality because of the varying number of members on these groups. It is not possible to carry out this exercise in the same way as the composition of committees is determined by the Council at item 5 on the agenda which results in a more exact mathematical approach. This report treats each group individually and the principles agreed by the Council would be applied to each group on an individual basis.

<b>Number of Members</b>	<b>Possible Composition</b> (Based on the following order - SNP, Conservative, Labour, Liberal Democrat and Independent Alliance)
3	1 + 1 + 1 <b>or</b> 2 + 1
4	1 + 1 + 1 + 1
5	2 + 1 + 1 + 1 <b>or</b> 1 + 1 + 1 + 1 + 1
6	2 + 1 + 1 + 1 + 1
7	2 + 2 + 1 + 1 + 1
8	3 + 2 + 1 + 1 + 1
9	3 + 3 + 1 + 1 + 1

#### **3.3 Appendix 2 - Outside Bodies**

3.3.1 Aberdeen City Council provides support to a large number of organisations. This includes administrative or financial support, and/or elected member or senior officer representation. To ensure this support meets the Council's duty to secure best value, and resource is in place, we are reviewing our accountability and governance arrangements with other organisations, as well as our financial requirements where appropriate. This exercise forms part of a wider review of our governance framework to ensure that the Council is compliant with internationally recognised principles of good, strong governance. A key aim of this review is to develop a clearer understanding of the relationships the Council has with all external bodies and organisations. The intention is to present a proposed policy on member appointments to outside bodies to the Full Council meeting on 21 June 2017. At that meeting,

members will be asked to make appointments to additional Outside Bodies in accordance with the proposed policy.

3.3.2 Appendix 2 lists “priority nominations” where a member or members are requested at this meeting. Whilst reasonable efforts have been made to identify Outside Bodies that have meetings in May and June so as to ascertain where such appointments or nominations cannot be deferred until 21st June 2017, there may be Outside Bodies that have not yet responded to Officers to inform them of this. In the event that any Outside Bodies contact the Council late to advise that they require an appointment or nomination between the Council Statutory meeting today and the next Council meeting on the 21st June 2017, or for some other reason an appointment or nomination requires to be made urgently, it is recommended that the Council delegate authority to the Head of Legal and Democratic Services to approve and determine such appointments and nominations, as the case may be, following consultation with the Group Leaders.

#### **4. FINANCIAL IMPLICATIONS**

4.1 There are no direct financial implications arising from the recommendations of this report.

#### **5. LEGAL IMPLICATIONS**

5.1 Acceptance of the above recommendations is not considered to pose any risk to the Council and will ensure that the Council meets its statutory obligations. If the Council fails to appoint representatives to the outlined organisations, depending on the constitution of the body this could be a statutory duty or a requirement of a trust deed.

#### **6. MANAGEMENT OF RISK**

6.1 Acceptance of the above recommendations is not considered to pose any risk to the Council and will ensure that the Council meets its statutory obligations. If the Council fails to appoint representatives to the outlined organisations, depending on the constitution of the body this could be a breach of a statutory duty or a requirement of a trust deed.

#### **7. IMPACT SECTION**

7.1 Once decisions have been made as to the composition or appointments or nominations to the bodies contained within the report, the relevant organisations will be contacted as to the representatives nominated.

##### **Economy**

7.2 There will be no impact on economy arising from the recommendations.

##### **People**

7.3 The report may be of interest to the public as it establishes memberships of outlined bodies in accordance with statute.

An Equality and Human Rights Impact Assessment is not required as the proposal does not disproportionately impact on persons with protected characteristics compared to persons without such characteristics.

**Place**

7.4 Acceptance of the recommendations will help ensure that the Council meets its statutory obligations.

**Technology**

7.5 There will be no impact on technology arising from the recommendations.

**8. BACKGROUND PAPERS**

None.

**9. APPENDICES (if applicable)**

Appendix 1 - Appointment of Representatives to Sub-Committees and Groups

Appendix 2 - Appointment of Representatives to Outside bodies

**10. REPORT AUTHOR DETAILS**

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